



RHIS - REGISTRATION FORM

Registration No:.....

Admission No:.....

Date:.....

Class applied for:.....

NOTE:PLEASE FILL ALL ENTRIES IN BLOCK LETTERS

IMPORTANT NOTICE

All placements are subject to submission and verification of all required documentation, assessment of the child, an interview with the parents/guardian and full terms fee payment.

Acceptance of the child will be communicated by a letter from the director.

ADMISSION REQUIREMENTS.

1. Copy of child's birth certificate.
2. Two (2) passport size photograph of the child.
3. Copy of child's vaccination and immunization cards.
4. Copies of child's medical insurance cover.
5. Copy of a school leaving certificate/recommendation letter from the previous school (where applicable).
6. Copies of parents/guardian's identification cards/passports.
7. A non-refundable registration fee as indicated in the fee schedule.
8. A dully filled admission form.

CHILD'S PROFILE.

SURNAME/FAMILY NAME	FIRST NAME	MIDDLE NAME	
DATE OF BIRTH	GENDER <input type="radio"/> MALE <input type="radio"/> FEMALE	NATIONALITY	RELIGION
FIRST LANGUAGE	SPOKEN ENGLISH <input type="radio"/> FLUENT <input type="radio"/> DEVELOPING <input type="radio"/> BEGINNER	COMON LANGUAGE SPOKEN AT HOME;	
PRE-SCHOOL SESSIONS <input type="radio"/> 3-HALF DAYS	<input type="radio"/> 4-HALF DAYS	<input type="radio"/> 5-HALF DAYS	<input type="radio"/> 5-FULL DAYS
REGISTRATION DATE	START DATE	ACADEMIC YEAR	
RESIDENTIAL ADDRESS			



PARENTS/GUARDIAN CONTACT DETAILS.

1.RELATIONSHIP TO CHILD	SURNAME	FIRST NAME	MIDDLE NAME
MOBILE TELEPHONE NO.	I.	II.	HOME TEL.NO.
PHYSICAL ADDRESS			
EMAIL ADDRESS			
OCCUPATION			
COMPANY			
OFFICE TELEPHONE:			

2.RELATIONSHIP TO CHILD	SURNAME	FIRST NAME	MIDDLE NAME
MOBILE TELEPHONE NO.	I.	II.	HOME TEL.NO.
PHYSICAL ADDRESS			
EMAIL ADDRESS			
OCCUPATION			
COMPANY			
OFFICE TELEPHONE:			

EMERGENCY CONTACT DETAILS.

1.RELATIONSHIP TO CHILD	SURNAME	FIRST NAME	MIDDLE NAME
MOBILE TELEPHONE NO.	I.	II.	HOME TEL.NO.
PHYSICAL ADDRESS			
EMAIL ADDRESS			
OCCUPATION			
COMPANY			
OFFICE TELEPHONE:			

FOR OFFICIAL USE ONLY

Application received date:.....

Documents verification/approval date :.....

Application accepted/rejected:.....

Date:.....sign.....stamp.....



CHILD'S MEDICAL INFORMATION.

Does your child have any medical condition or allergies?

NO

YES(If yes please state briefly)

.....
.....
.....

Does your child have any physical limitations you feel we should know?

.....
.....
.....

Any other medical concerns you feel we should know?

.....
.....
.....

Is your child a vegetarian?.....

Are there any types of food that your child should not eat? YES.....NO.....

If YES,Please state these foods and the reason they should not be given to your child.....

.....
.....
.....

SPECIAL NEED MEDICAL INFORMATION

Please notify the school if your child has been diagnosed with special need and attach a medical report if yes and also indicate if he/she needs special education.

.....
.....

Please notify the school if your child has any identified learning disability with proof from medical report.....

.....
.....

Please indicate any other special need medical information you feel the school should know.....

.....
.....

I declare that the information given/completed is correct and accurate to the best of my knowledge.

I hereby certify that my child.....Is physically fit to participate in all school activities



MEDICAL AUTHORISATION FORM.

IMPORTANT NOTICE.

- Please note that the school provides annual First Aid training to all the school staff and they provide First Aid Services to all students at any time First Aid is needed while on the school premises, during school functions or school trips and at any time a student is under the school’s responsibility.
- The parent or guardian is required to provide current and accurate health information regarding your child’s health and medical requirements.
- Kindly notify the school in writing should any of the information or circumstances of your child change.

MEDICAL INSURANCE COVER DETAILS.

Child’s full names.....

Medical insurance provider.....

Medical insurance number.....

FAMILY/PERSONAL/PREFERRED PHYSICIAN’S CONTACT

Doctor’s Name.....

Doctor’s Mobile Number.....

Medical facility name.....

Medical facility physical address.....

.....

Alternative Doctor’s contact.....

FIRST AID MEDICATION PARENT CONCENT

Do you consent administration of pediatric pain-relieving syrups?.....

Please tick preferred syrup; Calpol/Panadol syrup,ibuprofen syrup,brustan syrup.

Do you consent administration of pain-relieving creams or sprays e.g. diclofenac gel or deep heat spray?.....

Do you consent administration of antihistamine syrup?.....

Do you consent administration of antiseptics? savlon/dettol

PARENT/GUARDIAN’S AUTHORISATION.

I..... parent/guardian to.....as custodian of the
 aforementioned minor, grant my authorization and consent for a designated adult to administer general First Aid treatment for
 minor injuries or illnesses. If the injury or illness is severe I authorize him/her to seek professional emergency personnel to
 attend, transport and treat the minor and to issue consent for any medical care deemed advisable by the licensed medical
 professional or institution named above. I authorize the designated adult to exercise best judgement upon the advice of the
 medical or emergency personnel.

Effective date.....

Parent’s/Guardian’s
 Name;.....Signature:.....



ALL ABOUT ME!



My new school is called.....

Things I'd like my new teacher to know about me;

My name is.....

I have..... brothers and.....

I amyears old.

Sisters and their names are.....

My birthday is on.....

.....



My dad's/mom's mobile No.is

.....

.....

.....



My favourite colour is

my two best friends are

.....

1.....

My favourite colour is

2.....

.....

out-of-school activities I enjoy are.....



My favourite food is

.....

.....

my favorite TV programme is.....

My favourite toy or game is

.....

.....

.....

My favourite things at school are

things that I am really good at are.....

.....

.....

.....

.....

.....

.....



ROYAL HAVEN INTERNATIONAL SCHOOL

"Nurturing Excellence"

ROYAL HAVEN INTERNATIONAL SCHOOL

TERM DATES 2022/2023

TERM 1 OPENING DATE ;29TH AUGUST,2022
MID TERM DATES 17TH TO 21ST OCTOBER
CLOSING DATE ;10TH DECEMBER 2022
TERM ONE THEME/PROJECT ACTIVITY

THE WEATHER

TERM 2 OPENING DATE ;9TH JANUARY 2023
MID TERM DATES;
CLOSING DATE ;24TH MARCH 2023
TERM TWO THEME/PROJECT ACTIVITY

UNDER THE SEA

TERM 3 (2023/2024) OPENING DATE ;18TH APRIL 2023
MID TERM DATES
CLOSING DATE ;7TH 6JULY 2023
TERM THREE THEME/PROJECT ACTIVITY

MAGICAL KENYA

TERM 1 OPENING DATE ;7TH SEPTEMBER 2023
MID TERM DATES
CLOSING DATE;13TH DECEMBER 2023
TERM ONE THEME/PROJECT ACTIVITY



MY DAILY BACK PACK PERSONAL ITEMS

- ❖ Our RHIS daily journal/school diary.
- ❖ A water bottle with my drinking water.
- ❖ Two sets of change of clothes.
- ❖ A pair of comfortable indoor shoes.
- ❖ A hat for my outdoors games.
- ❖ Two handkerchiefs.
- ❖ Two pair of socks.
- ❖ Diapers and wipes for the little ones.
- ❖ My favorite nap blanket (optional).





FEE STRUCTURE SEPTEMBER 2022/AUGUST 2023

Registration fee—KSH.5,000 (non-refundable once off payment)

Caution fee-----KSH.10,000 (Refundable)

Ambulance cover-KSH.1,500 (annually)

KINDERGARTEN SCHOOL FEE.

LITTLE KINDERS	5 half days/week/term (8.00 am -1.30 pm)	5 full days per week per term (8.00am – 3.15 pm)
TODDLERS- <i>little bees</i> 2yrs and below	Ksh.65,000	Ksh.75,000
2-3 YEARS - <i>Hummingbirds</i>	Ksh.72,000	Ksh.80,000
3-4YEARS- <i>finch</i>	-----	Ksh.85,000

RECEPTION CLASS.

4-5 YEARS- GOLDCREST (5 full days)	Ksh.90,900
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PREPARATORY SCHOOL

5-6 YEARS	YEAR 1	KSH.95,500
6-7 YEARS	YEAR 2	KSH.95,500
7-8 YEARS	YEAR 3	KSH.95,500

8-9 YEARS	YEAR 4	KSH.130,000
9-10 YEARS	YEAR 5	KSH.140,000
10-11 YEARS	YEAR 6	KSH.150,000

PAYMENT DISCOUNTS.

2.5% discount on full fee payment done two weeks before the first week of each school term.

SIBLING DISCOUNT.

A sibling's discount on tuition fee only is given in bills as below;

2nd child-5% 3rd child-10% 4th-child-15% 5th child-20%



RHI-SCHOOL FEE POLICIES.

1. All fees above are in Kenyan Shillings per term and is billed as per the option chosen for each child. (Number of days of attendance per week in each term, Half day OR Full day)
2. All students are to pay a full terms fee (for first admission term), admission fee payable once, an annual ambulance fee and a refundable caution money in full on admission presented along with a dully filled admission form.
3. Full fee payment must be made on or before first day of school in the subsequent terms.
4. A surcharge of 5% is levied per month for late payment of fees.
5. In certain classes where availability of position is limited, a 30% advance payment of tuition fee is payable against the first term invoice and child is placed in a waiting list. Please note that this advance payment is not refundable if confirmed places are not taken up.
6. Admission fee is a once off payment for every new student.
7. Caution money is refundable upon graduation or once the school has received and approved full terms notice of child's withdrawal in writing.
8. The school fee is inclusive of catering services.
9. There will be strictly no rebate of part of school fee in case of absence of student from school for any reason.
10. If for any reason a child is not able to attend school for part of a full term, school fee must still be paid in full.
11. One terms school fee cannot be carried over to the next term.
12. Any additional service charges for school fee wire and electronic transfers are covered by the parents and the school should receive the complete amount due.
13. School fees are reviewed each academic year at the school's discretion and modified when absolutely necessary.
14. Should the school find it necessary to close during the school year due to reasons beyond its control, the fees paid to the school is not eligible for refund.

LATE FEE PAYMENT.

All fees are payable on or before the first day of each academic term.

Incase payment is not paid in due time; three reminders shall be sent to the patents within thirty days after which a surcharge of 5% is levied per month for late payment of fees for three (3) months there after the child will not be allowed to school.



NOTE:

Please note that once a student has been accepted to the school, the parents/guardian shall agree to the fee requirements set by the school and will be responsible for all the charges due. The parent/guardian shall remain responsible for all fee payments for his/her child regardless of any arrangements a parent may have with his/her employer and the enrollment of a student shall be considered an individual contract between the parent/guardian and the school. The fee shall be paid in full on or before the first day of school.

I/we have read and understood the above terms and conditions and hereby agree to abide by them.

Father(sign).....Date.....

Mother(sign).....Date.....



PAYMENT INFORMATION

PAYMENT OPTION 1

FULL ANNUAL PAYMENT.

Payment made by the first day of the academic year.

PAYMENT OPTION 2.

FULL TERMLY PAYMENT

Payment should be made in full for each term on or before the first week of the school term throughout the academic year.

PAYMENT METHODS

- 1. Direct deposit into the school bank account, with reference made to the child's full names.*
- 2. EFT with reference made to the child's full names.*
- 3. Bank Standing Order*
- 4. Bankers' cheque*
- 5. Lipa na Mpesa.*

❖ BANKERS CHEQUE

ROYAL HAVEN INTERNATIONAL SCHOOL

***please write your child's full names on the back of the cheque.*

❖ BANK TRANSFER/DEPOSIT

Bank: ABSA BANK

Branch: SARIT CENTRE BRANCH

Product type: ABSA ONE BIASHARA

Account name: ROYAL HAVEN INTERNATIONAL SCHOOL

Account Number:2046014270

Account currency: KENYAN SHILLINGS

❖ LIPA NA MPESA

Pay bill Number:303030

Account Number:2046014270



ROYAL HAVEN INTERNATIONAL SCHOOL

"Nurturing Excellence"

ROYAL HAVEN INTERNATIONAL SCHOOL

WHO ARE WE?

"Baby steps to big leaps"

The Royal Haven International School is a child centred institution offering an integrated curriculum that borrows from different systems and provides a seamless and integrated curriculum entrenching versatility in readiness for the future years of school.

Our Royal haven preparatory school is guided by the British national curriculum.

Our kindergarten school (Early years);the early years foundation stage(EYFS) is guided by the Montessori curriculum which has thoughtfully been alloyed and integrated to the five principles of the Montessori method of nurturing young and impressionable minds.

We adequately prepare your child for the future years of school in any academic system including the CBC should one decide to enroll their child into the current Kenyan curriculum.

Located in the perennially tranquil locale of Lavington along Convent Drive, No 89, Nairobi- a most sought-after address by a fastidious cast seeking sheer bliss and serenity –this neighborhood guarantees a delightful dwelling for inquisitive and evolving minds.

The kernel of all that we do- it must be emphasized -coalesces around supporting each child as an individual, inspiring them to reach their full potential, and thus we enroll only a limited number of children per class and per year.

Our facility is designed like a home to offer a homely feeling for your precious little ones where the little ones do not feel like they are in school and can freely play and explore which sparks their curiosity to learn more providing a nurturing and caring environments, brimming with creativity and learning.

Our non-uniform culture for the little ones also provides a homely feeling, comfort and confidence as the children are free to dress up in their favorite clothes each day.

We also place strong emphasis on the value of a daily outdoor experience for the little minds hence they are also permitted to bring their bikes to school where a biking track is provided and the children enjoy bike rides with their schoolmates.

We offer individualized learning and bespoke teaching in creative, fun ways that suit the needs of each child whatever their age, stage and interests.

Our class sizes of maximum 15 students per class and family atmosphere enable us to build warm relationships with both the children and parents.

Our classrooms are full of love and happiness and we are extremely proud of the bright and confident children that have passed through our family.



RHIS CLASSES:

PLAY GROUP

Little bees -12 -24 Months (half-day with full day options)

EARLY YEARS OF LEARNING

Hummingbirds – 2-3 years

Finch-3-4 years

Goldcrest (RECEPTION CLASS) - 4-5 years

KEY STAGE 1

Year 1– 5-6 years

Year 2 – 6-7 years

Year 3 – 7-8 years

KEY STAGE 2

Year 4--8-9 years

Year 5--9-10 years

Year 6--10-11years

Clock in ----- Clock out

Half Day – 8.15 A.M to 1:30 P.M

Full Day- 8.00A.M to 3:15 pm

We encourage packing of hats for outdoor plays and a pair or two of change of clothes .



What Royal Haven International offers:

Curriculum

The goal of early childhood education should be to activate the child's own natural desire to learn.

Our Royal Haven International preparatory school curriculum is guided by the British National Curriculum where we offer;

Key stage 1 (5years-7years) .

Key stage 2 (7years- 11years).

Our royal haven international kindergarten is guided by the Montessori curriculum for the early years foundation stage (EYFS) which has thoughtfully been alloyed and integrated to the five principles of the Montessori Method of nurturing young and impressionable minds.

Early years of learning (2years -5years),

We adequately prepare your child for the future years of school in any academic system including the CBC should one decide to enroll their child into the current Kenyan curriculum.

ADMISSION AND ENROLLMENT INTO RHIS

The RHIS academic year begins in September of every year as our Term 1 which is the most preferable period and time for enrolment to the school.

Please note that students may however be accepted at any time of the year.

All admissions to Royal Haven International School are made through the School administration office where prospective students that seek to join the school are required to submit copies of their previous school reports and a leaving certificate where applicable.

Our admission follows an assessment of the child through;

A written assessment paper/sit-in enrollment placement examination and/or reading test and an oral interview, assessment of the child's previous academic records where applicable as well as a general health assessment.

Students are only admitted to Royal Haven International School upon successfully going through our intake assessment process and if its considered that they will benefit from the curriculum offered at the school.

Students seeking admission to Royal haven international school may fill in an application online through our website www.royalhaveninternational.co.ke or do so physically at the school premises. The school then schedules an interview and communicates the same to the student.



PUPILS PROGRESS REPORTS

Progress Reports are issued periodically and constitute a major form of school-to-parent communication. Students who withdraw from the school within three weeks of a normal Progress Report issuance will not receive an early report. The Progress Report will be forwarded to the parents or the office when it is issued on the regular date. Students leaving more than three weeks prior to a Progress Report issuance will receive a special interim report, listing the progress of the students at the time of withdrawal. Progress reports, reference letters, or letters of attendance are not issued if there is pending student account with the finance office.

SCHOOL MEALS.

Please note that the school provides all meals at the school and strictly no foods or snacks from outside are allowed at the school premises.

TRANSPORT.

The school provides transport through an outsourced reliable company.

Please contact the school office for details of the transport provider, routes, timings and charges.

STUDENT TRANSFER.

Please note that at least one month notice, in writing, of the intention to transfer a student from Royal Haven International School must be given.

In the event this is not given, an applicable refundable security fee payable on admission must be forfeited.

RHIS understands the transient nature of our school community. With reasonable notice, the administration will provide appropriate documentation to support enrollment to another school.

Students transferring out of RHIS, who have been in attendance for up to one full academic year and are in good standing, will receive copies of all report cards, standardized tests, and an official school letter confirming dates of enrollment.

Students transferring out of RHIS to another school, who have been in attendance for more than one full academic year and are in good standing, will receive the same documentation and may be entitled to specific recommendation materials. For students meeting the enrollment length requirements, all requests for recommendation materials and/or completion of such forms must be requested through the respective administrative office.

RHIS report cards, a single letter of reference/recommendation, and standardized testing reports are considered sufficient documentation for transfers. To protect the school's preparation time and our learning environment, RHIS will not accept requests to complete lengthy application materials on behalf of the receiving school. In all cases, RHIS reserves the right to determine the appropriate level of recommendation materials that will be provided to departing students.



ROYAL HAVEN INTERNATIONAL SCHOOL GENERAL SCHOOL POLICIES.

COMMUNICATION.

Any concerns about a student's progress at school should first be communicated to the teacher involved. If after such communication a parent feels that further attention is advisable, the parent should contact the Principal to discuss the matter further. Teachers and administrators should respond to any parent question, including e-mail queries, within 24 hours. The Director may be contacted when a parent feels a concern is still unresolved or if the concern directly relates to a Principal's decision or action.

School e-mail from parents should be answered within 24 hours. All school e-mail communication should be kept to the point and sent only to relevant recipients. Messages requiring action or response are sent to recipients in the "to" box; when it is "fyi" messaging requiring no response, the recipient will be in the "cc" box. When a "thread" of conversation is started, be careful and conscious of the preceding message contents before adding new recipients to the discussion.

TEMPORARY GUARDIAN

If parents or the legal guardian leaves a child (ren) in the care of someone else, they are required to notify the school in advance and give all dates of their absence, and the names, numbers and pertinent information of the temporary guardian.

Students should be left in the guardianship of a responsible adult who can communicate with the school if needed.

EMERGENCY PROCEDURES

RHIS administration is charged with generating and regularly reviewing emergency procedures to cover contingencies, which might require evacuation or dismissal from campus, closure of the school, special medical procedures or precautions, and other emergency situations that might affect the health or safety of our students. Fire/evacuation drills will be conducted on the campus at least two times per school year. Safe Haven and Lock-Down procedures should also be rehearsed annually. The campus administration is responsible for planning, communicating, evaluating, and revising emergency drills and procedures.

FIRE DRILL AND EVACUATION PROCEDURES

At least two drills will be held annually on the RHIS campus. The cooperation of all adults on campus is needed and expected. Teachers will review these procedures and the evacuation routes with their classes and stress the seriousness of emergency evacuation drills. Teachers are to ensure that an evacuation map is posted in their classrooms.



PARENTS CODE OF CONDUCT

RHIS expect parents and/or guardians to show respect and concern for others by:

- supporting the respectful ethos of our school by setting a good example in their own speech and behavior towards all members of the school community;
- working together with teachers for the benefit of children. This includes approaching the school to resolve any issues of concern and to discuss and clarify specific events in order to bring about a positive solution;
- correcting own child’s behavior, especially in public where it could otherwise lead to conflict, aggressive or unsafe behavior;
- respecting the school environment, including keeping the school tidy by not littering.
- observing campus security measures In order to support a peaceful and safe school environment.

The school will not tolerate:

- disruptive behavior, which interferes with the operation of a classroom, an office area or any other part of the school grounds This includes words or actions that bring the institution into disrepute or gravely affect the conduct of school business.
- using loud and/or offensive language or displaying temper;
- threatening harm or the use of physical aggression towards another adult or child.

This includes approaching someone else’s child in order to discuss or chastise them and physical punishment against your own child on school premises. (Some actions may constitute an assault with legal consequences.);

- damaging or destroying school property;
- abusive or threatening emails, phone, social network messages or other

Communications;

- chain email communications that elicit unsolicited support for a concern or complaint and do not follow appropriate lines of communication.

PARENT’S DECLARATION.

I,.....PARENT/GUARDIAN to ...
.....Fully agree and support these parents code of
conduct at Royal Haven International School and I shall diligently abide to them.



Royal Haven International School Student conduct policy.

All pupils must remember and observe the following during a typical school day;

Discipline

The school administration and teachers will strive to create a friendly but structured school climate that is conducive to learning. The administration will generate and publish guidelines to this end that allow for the maintenance of a constructive school environment that is based

on the following:

Respect to: Learning, All People Property, Language ,Personal Space

All adults who are working in the school are expected and empowered to support the discipline process

Dress Code

RHIS students adhere to a dress code that we believe promotes a sense of orderliness and school community, helps with campus and field trip security, and reduces “fashion competition”. We aim to have students wearing similar, if not necessarily identical, outfits that engender a feeling of community and avoid clothes conscious social situations.

All pupils are therefore expected to be clean, tidy and smartly dressed in their school uniforms at all times. shirt/blouses must be neatly tucked in, a watch and suitable stud earrings are allowed as jewelry.

RHIS- Kindergarten (plat group through reception class).

These classes are allowed to dress in comfortable, warm, neat and smart home clothes.

RHIS-Preparatory school (Grades 1-6).

Girls must be dressed in a red checked skirt, peter pan color blouse, red checked girl’s cravat tie, black pullover with the RHIS logo, black stockings or/and white socks and black shoes.

Boys must be dressed in a black trouser, white shirt, red checked tie, black pullover with logo, black socks and black shoes.

Our games uniforms are red and black rice knit kits with the school logo and comfortable white games shoes.

A red blazer with the RHIS logo can be worn in the cooler weather.

PLEASE NOTE THAT ALL UNIFORMS MUST BE NEATLY AND LEGIBLY LABELED WITH THE CHILD`S FULL NAMES.



Promptness and Punctuality

All students should be at school by 8.00am and quietly settled in their classrooms ready to commence their classes unless otherwise instructed by their teachers.

Litter and Graffiti

The Royal haven International school upholds a very clean and friendly environment, litter bins have been provided and all pupils are encouraged to use them appropriately.

Chewing gum

Chewing gum is strictly forbidden at the school premises.

Mobile phone.

Student are not allowed to bring in mobile phones or any electronic equipment to school.

Bullying

Any form of bullying behavior will be dealt with harshly.

Respect

Please remember to respect all members of Royal Haven International school family and their property at all times

Language

Appropriate language and behaviour is required from everyone at all times.be polite and sensible; always consider the needs of others and ensure that your individual contribution as a member of this beautiful family sets a beautiful example for others to emulate.

STUDENT DECLARATION.

I.agree, if admitted in Royal Haven International School ,to adhere to the school's rules and regulations.

PARENT'S DECLARATION.

I,.....PARENT/GUARDIAN to
.....Fully agree and support these rules for my child
at Royal Haven International School.



ROYAL HAVEN INTERNATIONAL SCHOOL

"Nurturing Excellence"



SOCIAL MEDIA / PHOTOS CONSENT FORM.

Royal haven international school would like your permission to use images taken of your child to showcase on our websites, Facebook page, twitter, Instagram and WhatsApp.

Please indicate below the following areas where you consent to the use of your child's pictures/image

RHIS WEBSITE	
RHIS FACEBOOK	
FULL FACE CAN BE SHOWN	
OTHER PARTS OF THE BODY NOT THE FACE.	
RHIS TWITTER	
RHIS INSTRGRAM	
RHIS WHATSAPP	

DECLARATION

I grant permission for photographs of my child to be used in the formats indicated above.

Date..... /...../.....

Name of child.....

Admission no.....

Parent/ guardian name.....

Signature of parent /guardian.....



MEDIA CONSENT FORM AND PERMISSION TO PUBLISH.

Child name.....

Admission No.....

Royal haven international school would like your permission to use images taken of your child to showcase on our websites, Facebook page, Twitter, Instagram and WhatsApp.

The school and the teachers may share voice recordings, video recording and other visual documentation of students (both digital and print) and we may also share these media images and recordings with newspapers, T.V stations and other print and digital media publications.

Such publications may include, but not limited to publicity display photographs, press release, interviews, advertising brochures, newspapers articles, newsletters and any social media outlets.

Please indicate below whether you consent for these media images to be gathered and published, and your permission will remain in effect while your child is enrolled at our school.

I acknowledge that I have legal authority to sign this form on behalf of student name above.

I freely give consent for print and digital media of my child to be published.	
I do not give my consent. (Please help us by reminding your child to step out of photos and recordings.)	

Name of parent or legal guardianDates.....

Signature of parent or legal guardian.....Relationship to the child.....